

STUDENT APPLICATION FORM

Please be aware by submitting this application credit referencing checks will be carried out on both the applicant and the guarantor. Once the application has been approved by the landlord the property will remain advertised for rent until the full deposit has been received and tenancy agreement has been signed by all tenants. A holding deposit may be required. A home owning guarantor is required for each applicant. Please note that the guarantor must be a UK homeowner. Deposits will be registered within 14 days of receipt being signed under the Tenancy Deposit Schemes Regulations (NI) 2012.

PROPERTY DETAILS:

Property:		Joint Application <input type="checkbox"/>	Solo Application <input type="checkbox"/>
Rent: £	Start Date: DD / MM /YY	Length of Lease:	Deposit: £

APPLICANT DETAILS:

Mr / Mrs / Miss / Ms (please circle which is applicable)			
Address:		Postcode:	
DOB: DD / MM /YY	National Ins:	Telephone:	
Email:			
College:	Year of Study:	Subject:	
Smoker <input type="checkbox"/>	Benefits <input type="checkbox"/>	Pets <input type="checkbox"/>	Pet Details: _____

CURRENT RENTAL SITUATION:

Living with Family <input type="checkbox"/>	Private Rent <input type="checkbox"/>	N.I.H.E <input type="checkbox"/>	Other: _____
Time at Address:	Current Landlord / Agent / Personal Reference details:		
Telephone:	Name:	Current Address:	
Email:		Postcode:	

REPAIRS REQUIRED PRIOR TO COMMENCEMENT OF TENANCY: N/A ☐ Required ☐

If required, please list any and all repairs which you require to be carried out at the property prior to the commencement of your tenancy.

PLEASE NOTE: Repairs cannot be guaranteed & are only a request to the Landlord.

PREVIOUS RENTAL HISTORY (IF YOU STAYED IN RENTED ACCOMMODATION OR PERSONAL REFERENCE):

Previous Address:			
Postcode:		Start Date: DD / MM /YY	Finish Date: DD / MM /YY
Telephone:	Landlord / Agent:		
Email:	Address:		

APPLICANT EMPLOYMENT DETAILS:

Employed ☐ Self-Employed ☐ Unemployed ☐ Retired ☐ Other: _____

Job Title:	Employer's Name:
Length of Employment:	Employer's Address:
Annual Income: £	Postcode:
Employer's Telephone:	Employer's Email:

Temporary ☐ Permanent ☐

GUARANTOR PERSONAL DETAILS: (YOUR GUARANTOR MUST BE A HOMEOWNER WITHIN THE UK)

If you provide the office with incorrect details and a new contract is required - you will be charged each time a new contract is issued at £75.00 + VAT.

Name:		DOB: DD / MM /YY
Telephone:	Address:	
Time at Address:	Postcode:	
Email:		

**** We will send an agreement to this person. It must be signed and returned before the tenancy can commence and keys are given out. ****

GUARANTOR EMPLOYMENT DETAILS:

Employed ☐ Self-Employed ☐ Unemployed ☐ Retired ☐ Other: _____

Job Title:	Employer's Name:
Address:	
Postcode:	Employer's Telephone:
Employer's Email:	

Property Link NI Ltd is the Data Controller under the General Data Protection Regulation (GDPR) for the personal data it gathers for the purposes of managing your tenancy/ or tenancy you are guarantor for.

The personal data may be shared internally within Property Link NI Ltd internal departments with the purpose of providing an efficient service. It may also be shared with our contractors for the purposes of managing repairs within your property.

Your personal data will not be shared or disclosed to any other organisation without your consent, unless the law permits or places and obligation on Property Link NI Ltd to do so.

The personal data is held and stored by Property Link NI Ltd in a safe and secure manner and in compliance with Data Protection Legislation.

We collect personal information about you in this form to assess your application for a tenancy. We may need to collect information about you from previous landlords or letting agents, your current or previous employer and your referees as well as guarantors. By signing this application form you give us your consent to collect this information. If you do not complete this form or do not sign the consent below then your application for a residential tenancy may not be considered by the owner of the relevant property or, if considered, may be rejected.

- The information, I have given in my application form, is true to the best of my knowledge.
- I the applicant understand that my deposit will not be refunded should I not proceed with a tenancy.
- I accept that I am satisfied with the condition of the property when viewed, any discrepancies are noted in the pre-agreed repairs section. If no pre-agreed repairs are stated the property is taken as seen.
- I consent to this information being verified by fair and lawful means, which I understand will involve.
- Contacting previous landlord / letting agents, current / previous employer, referees as well as guarantors.

Signed by:

Date:



Property Link